

Nyssa School District 26  
Regular School Board Meeting  
May 14, 2018

**Board Members Present:**

Robert Fehlman  
Dave Bunker  
Lucy Beck  
Torie Ramirez  
Marlon Wilson  
Dennis Savage  
Michael Hartley

**Others Present:**

Signatures on file

**Staff Members Present**

Jana Iverson, Superintendent  
Audrie Tracy, Administrative Assistant  
Ryan Hawkins, Director of Dist. Operations  
Matt Murray, Elementary Principal  
Luke Cleaver, MS Principal  
Malcom McRae, HS Principal  
Hector Martinez, HS Vice Principal/AD  
Araceli Gomez, MS Vice Principal  
Jon Wood, Elementary Vice Principal  
Stephanie Esplin, MS Teacher

Call to Order - Dave Bunker called the meeting to order at 7:00 p.m. in the boardroom of the Administration Building.

Adoption of Agenda - The agenda was declared adopted with one change to the Consent Agenda, Item D) Hires - Luis Cisneros, Dean of Students - ***Remove the TOSA requirement for this position***

Commendations

A) Students

Trevor Strickland was selected as the High School Student of the Month. He was nominated for the recognition by Mr. Beck, HS Spanish Teacher for his hard work. Several other teachers expressed the same about Trevor. He is a hard worker who puts a lot of time into his studies, cares about his grades and other students, and is not afraid to ask questions or stay after class for help with an assignment. Trevor comes to class ready to work and loves a challenge. His art work is amazing. Trevor is liked by his peers and staff. He is humble and contributes to a great school climate. Trevor is a bright light at NHS.

Yaretzi Jacobo is the Primary Elementary Student of the Month. She is a first grader in Mrs. Moody's classroom. Yaretzi follows directions, asks questions and works hard. Her work is always neat and completed in a timely manner. Yaretzi makes good choices, is a model student and great role model for her peers. She is kind, helpful, and compassionate and does whatever is asked of her. Yaretzi is very deserving of this award.

The Intermediate Student of the Month is third grader Hadee Wagstaff. Hadee's teacher is Mrs. Woodruff. Hadee takes her academics seriously, she has a desire to learn and participates actively. When it's time to work on a group project, most students want to be in Hadee's group. She is quiet, kind, helpful and strives to do her best always.

The Middle School Student of the Month is Gabriela Ureiro-Galvez. She is a seventh grader at NMS. Gabby comes to class on time, willing to learn and completes her work in a timely

manner with a smile on her face. Gabby helps and motivates her classmates. She wants the best for herself and others. Gabby is funny, kind and never lets anything upset her. She is responsible and leads by example. Gabby is a fantastic student and a pleasure to have in class.

#### B) Employee

Stephanie Esplin was selected as the Employee of the Month by the middle school. Stephanie teaches 6<sup>th</sup> grade science at the middle school. She works hard to help students learn and master her classes. Stephanie has made adjustments to her teaching and evolved. Her teaching style is appreciated. Stephanie shares her successes and failures with students and other staff. She is kind and caring and her compassion and commitment make the middle school a better place. Stephanie is a great teacher and deserving of this honor.

#### C) Parent

The middle school selected Robyn Dougherty as the Parent of the Month. Robyn is a great parent and a pleasure to work with. She recently volunteered to chaperone an overnight band trip to Northern Idaho. Her presence and help to keep kids on track made the trip smooth. It was a great trip for students and staff. Robyn is always willing to help with whatever is needed. Thanks for supporting our teachers, staff, your children and our students.

#### Visiting Patrons & Delegations

##### A) Beniton Construction - MS construction update (copy on file)

- Mechanical, plumbing, electrical, floor covering, ceilings are complete
- Move to new building scheduled for May 21<sup>st</sup>
- Disconnect utilities and demolish old building in early June

##### B) Key Club introduction - Megan Kerner

Megan Kerner introduced members of the High School Key Club to the board and audience. Mrs. Kerner was approached by a student who wanted to get this club going. The Key Club is the oldest, largest service based group that gives back to the community. The club applied for and became a chartered member on March 23, 2018. Megan is the advisor for this club that currently has over 30 members. Officers and members of the Key Club introduced are Marneli Pascacio, President; Hope Prozanski, Vice President; Yesenia Montes, Secretary; Juan Salinas, Treasurer; Anayeli Pascacio, Rhonda Flores, Jessica Hamilton, Angelita Salinas, Rocelia Celedonio, Qyonee Mitchell, Keila Mendez, and Orfelinda Salinas.

##### C) Food Service year-end review - Gina Freel

Gina Freel, Child Nutrition Director gave an end of year review of the Food Service Program.

The program is doing well, operating in the black this year.

Changes made - program types from Provision 2 to Community Eligibility Program, evaluated food costs, joined a Treasure Valley bid group with approximately 28 others, reopened Mac Hall Cafeteria, opened the Bulldog Lounge for high school students, second year for Early Head Start Program, currently have a full run cycle menu so students receive home cooked meals more

often, send out food surveys to students to see what they like, two paid student helpers and two part time helpers.

Challenges -

- Most schools have one main cafeteria for the entire district, we have several sites
- Addition of Early Head Start Programs (two sites), another menu and food requirements to meet
- Food prepared in main kitchen and transported to satellite kitchens at Mac Hall and middle school.
- Keeping food warm, at temperature and palatable
- Equipment, steam pots - variation of days, back to back, not enough room
- Time efficiency - loading, unloading
- Staff rotation

The new middle school will be awesome. Set up one day, lock up and it will be ready the next with everything all in one place.

Mr. McRae, HS Principal expressed kudos to Gina and her crew for the hospitality shown to the accreditation team and for preparing lunches for noon detention upon receipt of a last minute phone call.

D) Structure, Management Plan for Advisory - Mr. McRae and MR. Cleaver

*Discussion -*

- Overly ambitious, one advisory per week
- Once per month - transcript review, schedule check on track for graduation, student guided review
- Do work without a huge time commitment
- Middle School - Career Exploration, PBIS
- Start Ed Plan Profile
- five minutes out of each period, 36 minute advisory
- Give kids adequate time

Financial Report - Business Manager Lindsay Malinowski presented the monthly financial reports.

*Reported -*

- Budget for 2018-2019 approved during Initial Budget Meeting on May 8, 2018 - on the July school board agenda for adoption
- Revenues and expenditures - not much change
- Principal/interest payment of \$369,000
- Early Head Start - negative balance
- End of year payroll procedure for classified staff - year round, 10 month and 12 month level pay (three payments in June). Fiscal year ends June 30, 2018, hold checks or mail. Employee responsibility to manage finances through summer, not the district
- Rules for Transfer

*Recommendation -*

- The Board recommended contacting Brian Richins, CPA for advice regarding transfer and report to the board at the next meeting
- Classified payroll - Check with classified staff regarding preference

Michael Hartley made a motion to approve the financial reports. Seconded by Torie Ramirez. All in favor, none against. Motion carried.

Consent Agenda

- A) Approve April meeting minutes
- B) Review/approve bills of the district
- C) Resignation: Sara Sapp, C-Team Volleyball Coach
  - Masha Stauffer, Instructional Assistant - Elementary
  - Kelly Gekeler, Teacher - Early Head Start, Zero to Three Program
  - Luz Escobedo, Teacher - Early Head Start, Zero to Three Program
  - Diane Patterson, Math Teacher - Middle School
  - Kristi Sucher, Language Arts Teacher - Middle School
  - Beverley Cartwright, Custodian
  - Brooke Johnson, 5th Grade Teacher
  - Jack VanderWaal III - Custodian/Maintenance
  - Lilian Bieker, Teacher - Early Head Start, Zero to Three Program
  - Gloria Apodaca - Food Service Worker
- D) Hires: Jessica Lemer, Counselor - High School
  - Melissa Vargas, English/Language Arts - High School
  - Maddie Speelman, Volleyball Head Coach - High School
  - Ann Fournier, Cross Country Head Coach - High School
  - Evelyn Heidbrink, Food Service Worker - 3-1/2 hour position, no benefits
  - Jodi Westerberg, Special Education Office Manager - District Office
  - Enrique Munoz, Migrant Program Specialist - District Office
  - Anna Olabarri Powell, Dual Language Teacher - Elementary
  - Chris Mendez, Dual Language Teacher - Elementary
  - Luis Cisneros, Dean of Students/TOSA - Elementary
  - Carmen Williams, Self-Contained Special Education Teacher - MS/HS
  - Steven Escobedo, ELD Teacher - MS/HS

Dennis Savage made a motion to approve the consent agenda with change to Item D) Hire: Luis Cisneros, Dean of Students - Elementary. Remove TOSA requirement for this position. Seconded by Robert Fehlman. All in favor, none against. Motion carried.

Old Business - None

New Business

- A) Review Inter District Enrollment numbers for approval according to policy *JECB*,  
*Admission of Non Resident Students*

*Discussion -*

- Proposal for 2018-19
  - Grades K-10                      No maximum
  - Grade 11                              9
  - Grade 12                              10

A motion to approve the proposed numbers for 2017-2018 Inter District Enrollments was made by Lucy Beck. Marlon Wilson seconded the motion. All in favor, none against. Motion carried

- B) Adopt policies -  
*EFA, Local Wellness Plan*  
*GCL, Staff Development - Licensed\**  
*IGBA-AR - Title 1A/Parental and Family Involvement*

Dennis Savage made the motion to approve the policies as presented. Lucy Beck seconded the motion. All in favor, none against. Motion carried.

- C) Superintendent's Salary

Deferred to the June board meeting.

- D) Resolution for Budget Amendment 2017-2018 - Approve/expend funds from Title 1C Migrant - Regular School Program Funds, dollars to be spent in the current fiscal year.

Lucy Beck made a motion to approve the Resolution for Budget Amendment for 2017-18 as presented. Seconded by Dennis Savage. All in favor, none against. Motion carried.

#### Board Study

- A) Board Scholarship

*Discussion -*

- *Received 10 scholarship applications*
- *Five \$1,000 scholarships will be presented during the Awards Assembly on May 15, 2018*

The School Board Scholarship recipients for 2017-2018 are: Mickena Ausman, Anthony Cervantes, Dennet Flores, Sailor Hartley and Garrett Stoneman.

- B) Phone System - auto answer

*Discussion -*

- Experiencing a large volume of solicitation calls, hang ups, etc. at all buildings
- Incoming calls that go to all extensions throughout the district
- No additional cost to set up auto answer

*Recommendation -*

- Set up automated answering system at school offices and the district to hopefully reduce or eliminate the number of solicitation calls and frequent interruptions

The meeting went into Executive Session at 8:03 p.m. in regards to: **ORS 192.660 (2) (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.**

Out of Executive Session at 8:40 p.m.

Adjourn - At 8:41 p.m. the meeting adjourned.



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Chairman/Vice Chairman



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Clerk