

Nyssa School District 26  
Regular Session Board Meeting Minutes  
July 9, 2018

**Board Members Present:**

Dave Bunker  
Bob Fehlman  
Torie Ramirez  
Michael Hartley  
Lucy Beck

**Staff Members Present:**

Jana Iverson, Superintendent  
Audrie Tracy, Administrative Assistant  
Lindsay Malinowski, Business Manager  
Ryan Hawkins, Dir. of District Operations  
Lindsay Malinowski, Business Manager

**Board Members Absent:**

Dennis Savage  
Marlon Wilson

**Others:**

Beniton Construction

Call to Order - Chairman Dave Bunker called the monthly meeting to order at 7:04 PM in the boardroom of the Administration Building.

Adoption of Agenda - The agenda was declared adopted as presented.

Election of Officers - Nominations opened for the following

A) Chairman

Torie Ramirez made a motion to nominate Dave Bunker for the position of Board Chairman. Seconded by Bob Fehlman.

Lucy Beck made a motion to nominate Michael Hartley for the position of Board Chairman. Lack of a second to the motion/nomination.

Votes were cast in favor of Dave Bunker as Board Chairman. Voting in favor are Torie Ramirez, Michael Hartley, Lucy Beck, Bob Fehlman. Absent: Dennis Savage and Marlon Wilson.

B) Vice Chairman

Lucy Beck made the motion to nominate Torie Ramirez for the position of Board Vice Chairman. Seconded by Bob Fehlman. Motion Carried. None against. Absent: Dennis Savage and Marlon Wilson.

Visiting Patrons & Delegations -

A) Beniton Construction - New Middle School update

- Ahead of schedule
- Demo and abatement work completed, new foundation in place in the kitchen
- Flooring installed
- Exterior framing of Commons is underway

B) Travis Sapp - Baseball Field update

Mr. Sapp was not in attendance at tonight's meeting.

Financial Report - Presented by Business Manager Lindsay Malinowski

- Expect to start audit process sometime in August
- Bond balance - invoices pending for cafeteria, under cost expected
- \$500,000 transferred, built into budget for next year
- Transferred \$36,786.49 to Debt Service Fund from the General Fund
- First installment of the gym floor has been paid
- Maintenance funds - plan for, align with 10 year goal from Vince Perez
- Twenty five students reimbursed for tuition totaling \$14,850, budget \$30,000 each year. Continue to encourage students to take college credit, have the High School Principal inform parents of this opportunity for their children.

Motion to approve the financial reports as presented was made by Michael Hartley. Seconded by Lucy Beck. Motion carried.

Consent Agenda -

- A) Approve minutes of the June board meeting as presented
- B) Approve bills of the district as presented
- C) Designations: **Annual Requirements**
  1. Chief Administrative/Budget Officer/District Clerk: Jana Iverson
  2. Business Manager: Lindsay Malinowski
  3. Custodian of Funds & Signature Authorization: Jana Iverson is the custodian of the funds and any two of the following are authorized to sign checks: Audrie Tracy, Ryan Hawkins, Gina Freel, Board Chairman, Board Vice Chairman
  4. Official Auditor: Brian L. Richens, P.C.
  5. Legal Counsel: Mike Horton of Stunz, Fonda, Kiyuna, and Horton, LLP
  6. Board Meeting: Second Monday of the month at 7:00 P.M. in the boardroom of the Administration Building.
  7. Depository of Funds: Umpqua Bank, Nyssa Branch
  8. Local Public Contract Review Board and Rules: Adopted as policy
- D) Budget Calendar: The proposed calendar for the 2018-2019 budget is presented for review
- E) Resignation: Tiffany Herb, Choir/Music Theatre Instructor - Middle School/High School
- F) Hires: Allen Evans, Music - K-5
  - Melissa Carrasco, Cafeteria - full time position
  - Veronica Bunn, Teacher - Early Head Start
  - Maria Perez, Teacher - Early Head Start
  - Shawndra Wood, Teacher - Early Head Start
  - Anna Whalin - Floater (part time) - Early Head Start
  - Gretchen Longwell, Choir/Music Theatre - MS/HS
  - Lois Peterson, Custodian
  - Jacoby Hernandez, Instructional Assistant - Elementary
  - Jessica Elguezabal, Instructional Assistant - Elementary
  - Maria Ramirez, Instructional Assistant - Elementary
  - Kevin Wells, Co-Transportation Supervisor
  - Felipe Torres, Co-Transportation Supervisor

Lucy Beck made a motion to approve the consent agenda as presented. Seconded by Torie Ramirez. Motion carried.

Old Business - None

New Business -

A) ~~Handbook Changes—Elementary~~

Nothing to report, item removed

Board Study -

A) Facility Use

Requested to table until the August board meeting

B) Boardsmanship

Training regarding School Board Member Roles and Responsibilities presented by the Oregon School Boards Association scheduled on Tuesday, July 17, 2018 at 6:00 pm in the boardroom of the Administration Building. Please read information provided prior to the training.

Adjourn - At 7:28 pm the meeting adjourned

  
Clerk

  
Chairman