

Nyssa School District 26  
School Board Meeting Minutes  
February 13, 2017

**Board Members Present:**

Don Bullard  
Dennis Savage  
Lucy Beck  
Torie Ramirez  
Marlon Wilson  
Michael Hartley  
Dave Bunker

**Others Present:**

Hunter Morrow  
Dion Zimmerman  
Steve Kelly  
Kevin Cassidy  
Sarah McClendon  
Sign in sheet on file also

**Staff Members Present:**

Jana Iverson, Superintendent  
Ryan Hawkins, Dir. of Dist. Operations  
Audrie Tracy, Admin. Assistant  
Matt Murray, Elementary Principal  
Jon Wood, Elem. Vice Principal  
Luke Cleaver, MS Principal  
Araceli Gomez, MS Vice Principal  
Ryan Swearingen, HS Interim Principal  
Roseanne Caputi, MS Teacher  
Lindsay Malinowski, Business Manager  
Martha Lazo, Title IC  
Roger Hunter, MS Teacher

Call to Order – The monthly school board meeting was called to order by Chairman Dave Bunker at 7:00 PM in the boardroom of the Administration Building.

Adoption of Agenda – The agenda was declared adopted as presented.

Commendations – January & February

A) Students

The Primary Elementary Student of the Month for January is Ingrid Diaz Sotelo. Ingrid is in the first grade, her teacher is Mrs. Helliwell. Ingrid has grown and developed in her learning as well as her social skills. She works hard to complete her assignments neatly and accurately. Ingrid takes pride in a job done well and strives to do her best on every task. She is friendly, respectful, responsible and helpful to all. Ingrid seems quiet and shy but don't let her fool you. She is always cheery and has a great smile.

Dawson Richards is the January Intermediate Student of the Month for the elementary. He is a fifth grader in Mrs. Ayarza's class. Dawson works hard and has many great qualities that promoted him to Bullpup Leadership. He is an excellent role model for others to follow. Dawson participates in the after school robotics program also. He is attentive, on task, works very hard and pays attention to details. Dawson is a man with a plan! He will be successful in whatever he chooses to do in the future.

Morgan Perez was selected by the elementary as the Primary Student of the Month for February. She is a student in Mrs. Koplín's second grade class. Morgan comes to school and is ready to learn. She participates, is helpful and does everything to the best of her ability. Morgan has a bit of a competitive nature also. She can be very quiet but her actions speak louder than words. Her great attitude and pretty smile is uplifting for the whole class. It has been exciting to watch Morgan grow as a student and individual.

The February Intermediate Student of the Month for the elementary is Antonio Mendez. Antonio is a third grade student, his teacher is Mr. Larry Moore. Antonio loves math and has met all math standards. He loves everything about school and puts forth extra effort to always do his best. He sets goals and achieves them. Antonio encourages and helps other students. He has a great sense of humor, is an excellent student and good friend. His wonderful people and academic skills will help him to be successful.

Nyssa Middle School's selection for January Student of the Month is sixth grader, Nancy Sotelo Trinidad. Nancy enjoys learning and is a pleasure to teach. She is a dedicated student and her work is meticulous. Nancy is a responsible, sensitive, kind student. She is very deserving of this honor.

The January and February commendations for the high school go to seniors Marisa Escobedo and Ulises Trujillo.

Marisa Escobedo is a responsible, courteous, self-confident young lady. She is a great role model for her peers and mature beyond her years. Marisa comes to class prepared and ready to learn. She appreciates learning opportunities, contributing ideas during class and asking questions. Her positive attitude and consideration for others make it a pleasure to have her in class. Marisa is a natural leader, she will make a positive difference in society for years to come.

Ulises Trujillo is a dedicated student who is curious and consistently asks questions when things are not clear. His skills in speaking and writing English have greatly improved. The work he turns in is always meticulous and neat. Ulises is intelligent, goal driven and a hard worker. He is also a very polite, considerate, inspirational young man. Ulises can often be found helping at many school and community events, providing time, effort and materials. He is Mr. Reliable! Ulises, you have earned this award. Congratulations!

## B) Employees

Melodie Ayarza is the elementary Employee of the Month for January. Mrs. Ayarza is a fifth grade teacher, she has been an employee of the district for two years. Her class lessons are engaging, students participate in hands-on activities and interactive technology is used often. Students in her class show beginning to end of year growth in the areas of reading and math fluency. She is coaching the After School Program Robotics Teams teaching students to build, program and manipulate robots. One of the teams did well enough at regionals to advance to state competition. Mrs. Ayarza is a successful teacher who puts students first.

The middle school recognized the cafeteria staff -aka- "lunch ladies" as the commended employees for the month of February. These ladies prepare and serve over 300,000 meals in a year's time. They come in at 6 AM and work until 2 PM, making sure breakfast, lunch and afterschool snacks are ready for our students. They prepare many sack lunches for students on field trips or athletic events also. These ladies are the first to welcome our students when they come to school in the morning. They go the extra mile when needed. The lunch ladies take pride in their work area and their jobs. This team of ladies is greatly appreciated for their efforts, the time put into doing their jobs well, and for caring for our students. Congratulations, the recognition is well deserved.

### C) Parent

Montessa Young was selected by the elementary school as the Parent of the Month for January. Mrs. Young was instrumental in organizing and implementing the after school Robotics program. The Robotics Team activity is offered to many of the high performing fourth and fifth graders. Mrs. Young's experience with Robotics teams and the many afternoons she volunteered her time helped get the activity started. We appreciate her efforts and guidance and hope this will be the start of a long standing program.

Chris and Dawn Carlton are the Nyssa Middle School Parents of the Month for February. The Carlton's support and donate many hours of their time to activities, students, programs and staff. They are often found working in the concession stand during games and are generally the last to leave an activity. Mr. Carlton bakes cookies and provides them as rewards to students. He makes cookies for fund raisers and to brighten a staff's day. We appreciate Chris and Dawn for all they do for the middle school and others.

### Visiting Patrons & Delegations –

#### A) Student Presentations Elementary – Robotics

Members of the fourth and fifth grade Robotics Teams were present to show the board what they have learned throughout the process of building and programming robots. Students feel they learn core values, team work and have fun too. What they learn now can lead to successful businesses. The Robotics Teams recently participated in a tournament in Twin Falls, ID. They earned medals and received a trophy for top qualifying at state. They scored 28<sup>th</sup> out of 42 teams. The teams expressed thanks to Mr. Murray, the Robotics coaches, parents and donors.

#### High School – FFA Competition

Several FFA students were present to provide information and show off the many banners earned at recent competitions. Ten students are trying for state degrees.

Nathan Dorathy, High School ASB President provided information to board members and the audience regarding recent and upcoming events, activities and fund raising efforts at the high school. He gave a very detailed report and did a great job. Nathan was asked by Superintendent Iverson to provide a monthly report to the board if possible.

B) Steve Kelly and Kevin Cassidy, OSBA – Promise Scholarship check presentation

Steve Kelly, OSBA and Kevin Cassidy, Regional Representative of OSBA presented a \$5,000 Promise Scholarship check to the board. Nyssa's school board was one of eight selected by OSBA to participate in the pilot program Promise Scholarship which rewards board development with scholarship funds for students. The board received the check for completing a five step process that included a board project, superintendent and board self-evaluations, participation in the Promise of Oregon campaign, and individual board member development (or a second board project). Program requirements were to be completed by December 15, 2016.

The school board will be responsible for awarding the student scholarship(s). The board will get together at a later date to discuss and determine qualifications and distribution of the scholarship check.

Mr. Kelly and Mr. Cassidy commented on the fine job done by the administrators and school board acknowledging students, staff and community at the board meeting.

C) Dion Zimmerman and Sarah McClendon, Design West – Roof for new middle school

Representatives from Design West and Beniton Construction were present to review roof designs, roofing systems, HVAC, Solar Panels, etc.

*Discussion -*

- State requirement to spend 1.5% of the construction budget on floatable solar panels.
- Suggest as an option to put solar panels on the ground, takes the load off the rooftop. Snow removal more difficult with panels on the roof
- Flat metal roof with 4% slope, roof top units, roof drains
- Gas versus electric, electric preferred
- Split HVAC systems, issue could be leaking roof or structural integrity
- Rooftop units (RTU) - locate units in close proximity to where needed
- Maintenance supervisor preferred roof top units

As chairman of the Building Committee, Dennis Savage made a motion to go ahead and move forward with design as planned and preferred by the maintenance supervisor and building committee. Seconded by Michael Hartley. Motion carried.

The Title 1C Migrant Program is federal money that ensures migrant children benefit from the same free public education provided to other children according to guidelines. Priority for Service (PFS) is the most important, for students that have both: 1) school interruption during the regular school year and 2) are failing, or at risk of failing to meet state academic standards. PFS numbers provided will change the end of this month as updated data is received from ODE. Migrant students are considered ESD also. Mrs. Lazo will provide updated information at the April school board meeting.

E) Travis Sapp – Baseball hats (information in board packets)

Travis Sapp, baseball coach requested the board's permission to order blue and orange hats for the baseball team to wear during the 2016-17 season. The hat meets OSAA code. The hat is royal blue, has an orange bill and orange letter 'N' on the front. The color orange is representative for leukemia and would memorialize former coach, Rick Clark. The team wore orange stirrups last year. This year's team is the last group with an attachment to Coach Clark.

Recommendation to change the color of the letter 'N' from orange to white.

Lucy Beck made a motion to approve blue and orange hats, with the letter 'N' changed from orange to white. Approval for the 2016-2017 season only. Torie Ramirez seconded the motion. Motion carried.

F) Roger Hunter – iReady Instructional Data presentation

Mr. Hunter presented data from iReady instruction. The iReady Math for grades 3-8 was piloted this year. Students receive grade level, online instruction for 45 minutes per week. Online instruction is used to fill in the gaps. Mr. Hunter has been tracking results and students have shown a gain of one grade level between August and December. As lessons are passed the grade level increases, 80 lessons correspond to one grade level. Some positives regarding iReady instruction:

- 1) Measurable benefit
- 2) Consistent across grades
- 3) Benefit of time spent, still making gains
- 4) Online lessons can be done at home

Mr. Hunter explained the data is unbelievably consistent which is rare.

Consent Agenda –

- A) Approve minutes of the January school board meeting
- B) Review bills of the district

- C) Hires: Jeff Beck, Assistant Track Coach - High School  
Travis Sapp, Winter Events Coordinator – High School  
Justin Kerner, Spring Events Coordinator – High School  
Gaylen Spear – Bus Driver, full time
- D) Resignation: Ryan Swearingen, Interim Principal – High School  
Gwen Henrie, Office Manager – High School

Dennis Savage made a motion to approve the consent agenda as presented. Seconded by Torie Ramirez. Motion carried.

Old Business – None

New Business –

- A) Division 22 Standards presentation/approval (in board packets)

Report to the Board and community the District's standing with regard to the Standards for Elementary and Secondary Schools as set out in OAR 581, Division 22.

Superintendent Iverson reviewed the annual Division 22 Standards with the Board. The district meets the requirements and is in compliance of Division 22 Standards.

Lucy Beck made a motion to approve the Division 22 Standards report as presented. Seconded by Torie Ramirez. Motion carried.

- B) Amend/Revise – Board Policy *GCAB, Personal Electronic Devices and Social Media - Staff*

- Amend/Revise by adding the following phrase: “These restrictions do not apply to staff members when taking and posting images of their own children or communicating with their own children.”

Dennis Savage made a motion to amend/revise board policy *GCAB, Personal Electronic Devices and Social Media – Staff* as recommended. Torie Ramirez seconded the motion. Motion carried.

- C) Revised Calendar Adoption, 2016-2017 calendar to make up for inclement weather days (copy in board packets)

- Change the following to full days for staff & students:
  - February 3 (previously School Improvement day)
  - February 17 (previously Tutorial Friday)
  - March 10 (previously Tutorial Friday)
- Will be in compliance after making this change

Dennis Savage made the motion to adopt the revised 2016-17 calendar with changes as presented. Michael Hartley seconded the motion. Motion carried.

- D) Approve Local Service Plan for 2017-2018
  - Programs/Services provided by Malheur ESD
  - Recommend approval by Supt. Iverson

Don Bullard made a motion to approve the Local Service Plan for 2017-18 as presented. Seconded by Dennis Savage. Motion carried.

Financial Report –

- Year to Date General Fund Revenue and Expenditure Summary presented
- Balance sheets of New Middle School Construction Fund presented
- Infinite Visions, new accounting software for purchase orders and payroll is being used

Board Study –

- A) Scholarship Requirements (in board packets)

The board will discuss and determine qualifications and distribution of the Promise Scholarship at a later date.

- B) Hiring Procedure (in board packets)
  - Steps for hiring and Board Policies to follow in the hiring process given to board members
  - Hiring Procedure is for In-District and Out of District process

- C) Snow Removal Process (in board packets)
  - Information provided on removal process
  - Oregon Emergency Management Infrastructure (Public Assistance) Initial Damage Assessment Field Data Collection Form completed and submitted for
 

Debris Removal – including snow	\$68,900
Safety and Food/Water	\$577
Repairs to Buildings/Equipment	\$32,830
Electrical	\$2,700
Playgrounds	\$6,000
  - Working with Ray Waldo, he will be sending an adjustor to the district for possible insurance claims regarding recent snow, snow removal, and snow damage.

- D) Review District Calendar options
  - Draft calendars were presented for review/discussion
  - Draft 6 – Not preferred. Students would attend 3 days after the Memorial Day holiday
  - Draft 7 – Longer breaks, calendar goes into June making it less attractive for summer school

- Draft 8 – Best overall as per administrators. Parent concerned because it looks like six additional days of school has been added.
- Instructional time is important for students
- Tutorial Fridays do not work well, not beneficial to students
- 2016-17 Calendar, has 16 Friday tutorials, kids not coming to school
- 5 day week vs 4 days – Controversial because other schools in the area don't do 5 days but still meet state requirements. Certified and Classified Association had the same thoughts.
- Priority to keep in mind is what's best for students
- Review parent, staff and parent input, revise and present for adoption at March board meeting. Need to adopt prior to May.

Adjournment – At 9:30 PM the school board meeting adjourned.



Chairman



Clerk